

## 1. Leadership

To complete the Leadership section, the following documents are required (as applicable):

- Current leadership selection process documentation
- Alternate leadership selection process information (eg. First Nation Election Act, “band custom” process information)
- Chief and Council Orientation policies and procedures
- Current Chief and Council Portfolio assignments
- Chief and Council Portfolio assignment policies and procedures
- Chief and Council Terms of Reference

1) How is Chief & Council selected?

Indian Act and Indian Band Election Regulations	<input type="checkbox"/>
First Nation Election Act	<input type="checkbox"/>
Constitution as part of a self-government agreement	<input type="checkbox"/>
“band custom” community leadership selection process	<input type="checkbox"/>

2) Are there any concerns with the Chief & Council selection process?  Yes |  No

Comments:

3) Would the First Nation consider other Chief & Council selection options?

Indian Act and Indian Band Election Regulations	<input type="checkbox"/> Yes   <input type="checkbox"/> No
First Nation Election Act	<input type="checkbox"/> Yes   <input type="checkbox"/> No
Constitution as part of a self-government agreement	<input type="checkbox"/> Yes   <input type="checkbox"/> No
“band custom” community leadership selection process	<input type="checkbox"/> Yes   <input type="checkbox"/> No

Comments:

4) What is the process for providing orientation to Chief & Council after an election?

Comments:

5) Is the Chief & Council orientation process effective?  Yes |  No

Comments:

6) How is Chief & Council organized? Is there a portfolio system in place?  Yes |  No

Comments:

7) How are portfolios or responsibilities assigned to individual members of Chief & Council?

Comments:

8) What responsibilities are governed by Chief & Council as a whole?

9) Is the process comprehensive?  Yes |  No

Comments:

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10) How are new responsibilities assigned as they come up?

Comments:

11) Does Chief & Council have an updated terms of reference (or similar guiding document)?  Yes |  No

Comments:

12) Are the Chief & Council terms of reference implemented and effective?  Yes |  No

Comments:

13) What types of training would Chief & Council like to pursue?

Comments:

## 2. Other Entities

“Other Entities” could include First Nation Trusts, Corporations, Authorities, and Limited Partnerships. For this assessment, Other Entities are limited to those entities that are included in the First Nations consolidated financial statements. To complete the Other Entities section, the following documents are required (as applicable):

- Legal documents for Other Entities
- First Nation Consolidated Financial Statements
- Financial Statements for Other Entities
- Policies & Procedures for Other Entities

14) Does the First Nation have corporations, limited partnerships or similar entities that report to Chief & Council, are under control of Chief & Council, or are otherwise not arms-length entities?  Yes |  No

Comments:

15) What is the relationship (eg. decision making, reporting) between these entities and Chief & Council?

Comments:

16) How is board membership for these entities established?

Comments:

17) Is Chief & Council represented on these boards?  Yes |  No

Comments:

18) Are board members required to have specific qualifications?  Yes |  No

Comments:

19) Do boards meet on a regular basis?  Yes |  No

Comments:

20) Do boards regularly review their specific governance documents (eg. by-laws, legal agreements)?  Yes |  No

Comments:

21) Are the financial statements of Other Entities consolidated with the First Nation's financial statements?  Yes  
|  No

Comments:

22) Do boards regularly review their financial statements?  Yes |  No

Comments:

23) Is the financial status of Other Entities positively or negatively impacting the overall financial status of the First Nation?

Comments:

24) Do Other Entities have effective policies & procedures in place?  Yes |  No

Comments:

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25) What types of training would benefit the boards of Other Entities?

Comments:



### 3. Community Engagement

To complete the Community Engagement section, the following documents/resources are required (as applicable):

- Community Engagement or Communication Strategy
- First Nation website
- Social media policies and procedures
- First Nation Member Committees Terms of Reference

26) How does leadership report to and seek direction from First Nation citizens?

Comments:

27) Does the First Nation have a community engagement or communications strategy?  Yes |  No

Comments:

28) Is the strategy implemented and effective?  Yes |  No

Comments:

29) How does leadership report to and seek direction from off-reserve First Nation citizens?

Comments:

30) Does the First Nation have an updated website?  Yes |  No

Comments:

31) Does the First Nation utilize social media?  Yes |  No

Comments:

32) Does the First Nation have social medial policies & procedures?  Yes |  No

Comments:

33) Are social medial policies & procedures implemented and effective?  Yes |  No

Comments:

34) How often does the First Nation have general meetings?

Comments:

35) What information is usually reported at general meetings?

Comments:

36) Does the First Nation have committees (eg. housing, education) comprised of First Nation members?  Yes |  No

Comments:

37) If there are committees comprised of First Nation members, do the committees have updated terms of reference?  Yes |  No

Comments:

38) Are the committee terms of reference implemented and effective?  Yes |  No

Comments:

39) Are committee members required to have specific qualifications?  Yes |  No

Comments:

40) Do these committees meet on a regular basis?  Yes |  No

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41) What types of training would benefit these committees?