



NGWAAGAN GAMIG RECOVERY CENTRE INC.

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P.O. Box 81, 56 Pitawanakwat Street, Wikwemikong, Ontario, POP 2J0

EMPLOYMENT OPPORTUNITY

POSITION TITLE: Addictions Counsellors
DEPARTMENT: Treatment and Community-Based
TERM: Full-Time Contract
CLOSING DATE: Open Until Filled
EFFECTIVE DATE: Immediately

GENERAL DESCRIPTION:

Ngwaagan Gamig Recovery Centre Inc. (NGRC Inc.) is an accredited organization that is growing and expanding and has openings for Addictions Counsellors. The Addiction Counsellor is a member of the interdisciplinary team and is responsible for performing duties, activities, and assignments within the vision and mission of NGRC Inc.

Our beautiful recovery centre is located on the Unceded Territory of Wikwemikong on Manitoulin Island and is dedicated to the delivery of culturally based addictions treatment and prevention services.

Usual work hours will be day shift, Monday to Friday, although some extended hours may be required.

RESPONSIBILITIES:

- Work within a team-oriented approach in the delivery of services to clients, family members, and community
- Conduct intake applications and develop service plans with clients for the Treatment and Community-Based Programs within the scope of the organization
- Conduct counsellor-client interviews, counselling sessions, and assessments
- Maintain confidentiality and prepare appropriate documentation as required
- Facilitate educational and group sessions related to addiction's services and mental wellness
- Develop, facilitate, assess, and evaluate programming
- Participate in the organization's team goals of ongoing accreditation processes
- Daily data input and case documentation of contacts, client goals, service plans, and progress of the client
- Prepare written reports and participate in case conference reviews and team meetings as required

EDUCATION AND EXPERIENCE:

- Post-Secondary Education in Human Services, Addictions, or related field and a minimum of two (2) years related experience in the field of Addictions Counselling
- Must demonstrate qualities of a positive role model for the Anishinaabe community and adhere to the Code of Ethics
- Knowledge of Anishinaabe culture, language, and issues is an asset
- Knowledge of the services and programs within Ngwaagan Gamig Recovery Centre Inc.
- Must demonstrate good interpersonal and communication skills
- Must possess excellent written and verbal communications skills
- Must demonstrate an ability to communicate well and to document the interactions accurately and appropriately
- Strong planning, organizational, and time management skills
- Experience in the maintenance of confidential information
- Knowledge of the Continuum of Care for addictions services, transition support and aftercare practices
- Valid Class G Driver's License
- Must be willing to submit a current Driver's Abstract and a criminal reference check with a vulnerable sector screen (CPIC-VSC)

ORGANIZATIONAL BENEFITS:

- Extended Health Care Coverage
- Pension Plan
- Professional Development Opportunities
- Employee Family Assistance Program
- Collaborative and Dynamic Work Environment
- 45 Minutes Paid Lunch Break

OPPORTUNITY TO SERVE THE COMMUNITY BY HELPING OTHERS

HOW TO APPLY:

Please submit a resume, cover letter and three (3) recent references by email to the attention of:

Alfreda Trudeau, Assistant Director
Email: atrudeau@ngwaagangamig.ca

Include in Subject line: **Addictions Counsellor**
** Only those selected for an interview will be contacted.**