



Chippewas of the Thames First Nation

320 Chippewa Road, Muncey ON N0L 1Y0

Phone 519-289-5555 www.COTTFN.com

Chippewas of the Thames First Nation is accepting applicants for the position of:

Position Title: Prevention Focused Customary Care Worker (3 Contract Positions Available)
Department: Child, Youth and Family Well-Being Department
Hours of Work: 37.5 hours per week working onsite 8:30am – 4:30pm
Location: 320 Chippewa Road, Muncey ON & London Satellite Office
Posting Date: April 9, 2026
Posting Closes: April 30, 2026

Summary:

The Prevention Focused Customary Care Worker supports children, youth, and families through prevention-focused, culturally grounded services that promote safety, wellness, and family stability within Chippewas of the Thames First Nation. Reporting to the Prevention Focused Customary Care Supervisor, this role provides coordinated support, service planning, and family-centered assistance in alignment with legislative requirements, organizational policies, and the mission, values, and vision of Child, Youth and Family Well-Being Services.

Responsibilities:

- Provide direct support to caregivers, including grandparents, aunts, uncles, and other family members caring for children and youth.
- Conduct family and caregiver assessments to identify strengths, needs, and appropriate supports.
- Develop, implement, and monitor wellness and service plans for children, youth, and families.
- Complete regular home visits to support family well-being and assess home environments.
- Connect families with appropriate services and resources, including parenting, counseling, healthcare, education, housing, budgeting, and addictions supports.
- Make referrals and follow up with service providers to ensure coordinated and effective care.
- Support caregivers with access to approved financial assistance in accordance with COTTFN policies and processes.
- Process monthly caregiver payment requests and collect supporting documentation, including receipts, in line with financial requirements.
- Facilitate communication and collaboration between caregivers, biological parents, service providers, and community supports.
- Coordinate and lead case conferences with internal and external service providers based on family needs.
- Support planning and coordination of regular contact between children and their biological parents, where appropriate.
- Maintain accurate, timely, and confidential case notes, service records, and program documentation.
- Use case management software to track services, case activity, and family progress.
- Build and maintain respectful working relationships with community partners, organizations, and stakeholders to strengthen support for families.
- Work in alignment with legislative requirements, organizational policies, cultural values, and best practices while participating in ongoing training and professional development.



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Qualifications:

- Bachelor of Social Work, Native Studies, or a related degree is preferred.
- A College Diploma in Social Services, Native Studies, or a related field may be considered.
- Equivalent combinations of education and relevant experience may be considered.
- Experience working in First Nation communities is preferred.
- Experience supporting children, youth, and families involved in the child welfare system is an asset.
- Experience in case management, advocacy, and family-centered service planning is preferred.
- Ability to understand and speak Anishnaabemowin is a strong asset.
- Current First Aid/CPR certification is an asset.
- Must possess a valid Class "G" driver's licence, access to a reliable vehicle, and the ability to travel.
- Must provide a satisfactory Criminal Record Check and Vulnerable Sector Check.
- Must maintain \$1,000,000 automobile insurance coverage.

What Chippewas of the Thames First Nation Has to Offer:

- Comprehensive benefits for permanent employees, supporting health, dental, and overall well-being.
- Employer-matched pension plan to help build long-term financial security.
- Access to a confidential Family Employee Assistance Program (EAP) to support mental, emotional, and family wellness.
- Two-week holiday closure over Christmas and New Year's, providing dedicated time to rest and recharge with family and community.

Chippewas of the Thames First Nation gives hiring preference to qualified Indigenous applicants, with first preference given to qualified Chippewas of the Thames First Nation Band Members. Applicants who wish to be considered under this preference are encouraged to self-identify in their application.

Interested applicants, please submit a cover letter, resume, three work related references, photocopies of education documents to:

human.resources@cottfn.com

OR

320 Chippewa Road, Muncey, ON N0L 1Y0

Please indicate "Prevention Focused Customary Care Worker" in your application.

We thank all candidates for applying; however only those selected for an interview will be contacted. Accommodations are available on request (by email to human.resources@cottfn.com) for candidates taking part in all aspects of the selection process.

As a federally regulated employer, Chippewas of the Thames First Nation is not required to include compensation ranges in job postings. Depending on the nature of the recruitment and the position, we may choose to share salary or pay band information in the posting or during the early stages of the process. Compensation is always discussed with candidates during recruitment to ensure clarity and alignment with their expectations and experience.