

Rainy River First Nations – Job Posting

YOUTH CENTRE COORDINATOR – NOVEMBER 2025

Full-time, permanent
Days, evenings, and weekends.



The Youth Centre Coordinator is responsible for the planning and execution of programs/activities that support youth education and development at the Rainy River First Nations (RRFN) Youth Centre. These programs are frequently related to sports, education, and counselling. Working with a diverse range of people, from children, young adults and seniors, this position provides opportunities for them to explore their interests, learn new skills, and have fun.

Primary accountabilities include:

- Providing overall coordination and guidance within the RRFN youth centre and supervising daily activities.
- Prepare feedback and applicable reports on them.
- Analyzing youth needs, develop programs, and identify needed resources.
- Coordinating with various RRFN departments such as community wellness to meet on going and future needs.
- Creating and implementing programs that include a variety of recreation, cultural and sports related activities and educational programming.
- Serving as a liaison between community and clients regarding Youth Centre programming.
- Exploring opportunities to partner with existing community connections or communities.

Position requirements:

- Diploma, certificate, or relevant experience in youth development, recreation, community development, social work, or a related field.
- 1–2 years of experience in youth program management, or willingness to attend management training/workshops.
- Experience in community development or social work considered an asset.
- Proficient in MS Office and experienced with Mac computers.
- Strong interpersonal, written, and verbal communication skills.
- Excellent organizational and time management skills with attention to follow-up and timely completion of tasks.
- Knowledge of Rainy River First Nations, Treaty #3, and Anishinaabe culture.
- Self-motivated with the ability to work independently.
- Satisfactory Criminal Record Check and vulnerable sector screening.
- Valid driver's license and satisfactory driver's abstract with access to reliable transportation to and from work.
- Adherence to Rainy River First Nations' Drug Testing Policy.

Perks & benefits

- 2 weeks' employer paid vacation annually.
- 100% paid Employee Health and Dental Package
- Employer Pension Contribution Matching

How to apply:

Please submit applications with cover letter and current resume to: hr@manitourapids.ca.

2022-2025

Rainy River First Nations Chief & Council

We extend our warm welcome and encourage all interested individuals to submit their application for employment opportunities in a safe and non-discriminatory environment. Our focus and inspiration originate with the Grandfather Teachings of Love, Respect, Truth, Honesty, Humility, Courage, and Wisdom.

To learn more about Rainy River First Nations and other employment opportunities we have available, scan the QR code or visit www.rainyriverfirstnations.com

